

**Memorandum of the Meeting
Special Study Session/Meeting
Twenty-Seventh Town Council of Highland
Monday, January 9, 2012**

The special study session of the Twenty-Seventh Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, January 9, 2012** at the time of 7:30 o'clock p.m.

Silent Roll Call: Councilors Dan Vassar, Bernie Zemen, and Mark Herak were present. Konnie Kuiper was absent owing to illness and Brian Novak as absent owing to a work commitment. A quorum was attained. The Deputy Clerk-Treasurer Katy Dowling was present to memorialize the proceedings.

Others present: John Bach, Public Works Director and Ed Dabrowski, IT Director (contract)

General Substance of Matters Discussed

1. The Town Council spoke with Mr. Thomas Jenkins about the position of Assistant Public Works Director. The conversation included a discussion with Mr. Jenkins about his experience, background, and qualifications related to the available position. Mr. Jenkins is a finalist and the first choice of the hiring committee assembled by Mr. Bach.

The Town Council spoke with Mr. Stephen Gunty about the position of Assistant Public Works Director. The conversation included a discussion with Mr. Gunty about his experience, background, and qualifications related to the available position. Mr. Gunty is a finalist and the second choice of the hiring committee assembled by Mr. Bach.

The Town Council spoke with Mr. Bob Johnson about the position of Assistant Public Works Director. The conversation included a discussion with Mr. Gunty about his experience, background, and qualifications related to the available position. Mr. Gunty is a finalist and the third choice of the hiring committee assembled by Mr. Bach.

Mr. Bach reviewed the process that he and hiring committee performed in order to present 3 finalists. Mr. Bach indicated that the candidates were ranked by himself and the committee with Mr. Jenkins being the first choice, Mr. Gunty second, and Mr. Johnson third. Mr. Bach and Councilors Zemen, Vassar, and Herak discussed the candidates. The discussion included impressions of the candidates as well as their qualifications for the available position. Councilors Zemen and Vassar indicated their support for the candidate that Mr. Bach and the committee feel is best suited for the position.

There being no further business to be discussed by the Town Council, the special study session of the Town Council of **Monday, January 9, 2012** was adjourned at 8:45 o'clock p.m.

Katy Dowling, IAMC
Deputy Clerk-Treasurer